

New IEA SHC Task: Large scale solar district heating and cooling systems

Invitation for:

Task Definition Workshop of the new IEA-SHC Task:

Large scale solar district heating and cooling systems

Meeting time:

Thursday, November 5th 2015, 10:00 – 18:00

Meeting location:

Schlossberghotel Graz – Das Kunsthôtel
Kaiser-Franz-Josef-Kai 30
8010 Graz, Austria

More detailed info on location
List of recommended hotels

*Deadline for registration: October 8th 2015 to: a.provasnek@solid.at
Please use the Registration Form shown at the end of this document*

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Initial draft agenda for task definition workshop

SP, 2015-09

	Time	Topic	Comments & Details
1	09:45 – 10:00	Registration and some practical information	
2	10:00 – 10:15	Opening & Welcome (SP)	
3	10:15 – 10:30	Introduction of participants (All)	
4	10:30 – 10:35	Today's Agenda Details (SP)	
5	10:35 – 11:00	Task Status: Presentation of the Concept Paper (SP)	See document: • IEA SHC New-Task-concept paper
6	11:00 – 12:15	(1) Discussion: Task structure, the Subtasks and general content based on the concept paper (All) (2) Discussion of Task objectives (All) (3) Propose and defined subtasks (All)	
7	12:15 – 13:15	<i>Lunch Break</i>	<i>SCHLOSSBERGHOTEL</i>
8	13:15 – 14:00	Discussion & Agreement on draft Work Plan (All)	IEA SHC Work Plan: • Template IEA SHC Annex: • Template
9	14:00 – 14:15	(1) Create DRAFT LIST of interested experts (incl. absent experts) & assign them to subtasks (All) (2) Draft list of committed experts (who are sure that they will participate) (All)	
10	14:15 – 14:30	<i>Coffee Break</i>	
11	14:30 – 15:00	Time schedule for finalizing Work Plan and Annex text (All)	Before IEA SHC ExCo meeting 30 th Nov 2015
12	15:00 – 15:15	Schedule: Next meeting and next steps (e.g. First task expert meeting) (All)	e.g. Friday 3 rd of March 2016, Graz
13	15:15 – 16:00	Meeting closes, final discussion (SP,All)	
14	17:30	<i>Closing Event: Dinner</i>	Zahnradbahn & AIOLA Restaurant

SP: Sabine Putz, S.O.L.I.D. Gesellschaft für Solarinstallation und Design mbH; Potential Operating Agent (project co-ordinator) for the new IEA SHC task on Large scale solar district heating and cooling systems, s.putz@solid.at

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Registration form:

Registration	
I will participate in the IEA-SHC Task Definition Workshop on Large scale solar district heating and cooling systems, 5 th of November 2015 in Graz.	
Name	
Company/Institution	
Country	
E-mail	
Arrival date	
Departure date	
Hotel	<i>Optional</i>
Appointed by national ExCo representative – name:	<i>Optional</i>

Deadline for registration: 8th of October 2015.

Please fill in the table above and copy-paste it into an E-mail to:

a.provasnek@solid.at