

85th EXECUTIVE COMMITTEE MEETING  
OF THE  
IEA SOLAR HEATING AND COOLING PROGRAMME  
June 5 - 7, 2019    Vienna, Austria

Federal Ministry for Transport, Innovation and Technology  
Radetzkystrasse 2

SCHEDULE

Wednesday, June 5

9:00 am – 5:00 pm	National Day Federal Ministry for Transport, Innovation and Technology
6:00 pm	Welcome Reception Motel One Staatsoper Elisabethstrasse 5
7:00 pm – 9:00 pm	OA Meeting Motel One Staatsoper Elisabethstrasse 5

Thursday, June 6

8:30 am – 5:00 pm	SHC ExCo Meeting Federal Ministry for Transport, Innovation and Technology
7:00 pm	ExCo Dinner Restaurant “Zwölf Apostelkeller” Sonnenfelsgasse 3

Friday, June 7

9:00 am – 2:30 pm	SHC ExCo Meeting Federal Ministry for Transport, Innovation and Technology
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AGENDA  
for  
85<sup>th</sup> SHC Executive Committee Meeting

THURSDAY JUNE 6

- 8:30 1. GENERAL BUSINESS
- 1.1 Welcome – *Daniel Mugnier*
  - 1.2 Apologies and Introductions – *Daniel Mugnier*
  - 1.3 Agenda Confirmation – *Daniel Mugnier*
  - 1.4 Approval of Minutes of the Previous Meeting – *Daniel Mugnier*
  - 1.5 Review of Action Items and Outstanding Reports – *Daniel Mugnier*
- 9:00 2. UNIDO COLLABORATION
- 2.1 Overview and Opportunities for Collaboration – *Martin Lugmayr*
- 9:15 3. OPERATING AGENTS MEETING
- 3.1 Meeting Report – *Alexandra Troi*
- 9:30 4. PROPOSED TASKS
- 4.1\* Solar Cooling for the Sunbelt with Mission Innovation Challenge #7 (Concept Paper) – *Uli Jakob (10 minutes plus 10 minutes discussion)*
    - ExCo vote to approve Concept Paper and start of Task Definition Phase
  - 4.2\* Solar Heating and Cooling Technologies: Ratings and LCA (Concept Paper) – *Karl-Anders Weiss (10 minutes plus 10 minutes discussion)*
    - ExCo vote to approve Concept Paper and start of Task Definition Phase
- COFFEE BREAK 10:15 – 10:30
- 4.3\* Solar Neighborhood Planning (Task Definition Phase) – *Maria Wall (15 minutes plus 10 minutes discussion)*
    - ExCo vote to approve Annex, Work Plan and Information Plan
    - ExCo vote to approve Operating Agent
    - ExCo select Task Publication Review Committee members
  - 4.4\* Solar Process Heat (Task Definition Phase) – *Andreas Häberle (10 minutes plus 10 minutes discussion)*
    - Task Definition update
- 11:15 5. TASK STATUS REPORTS
- Note: Please use the new PPT template. You can find it in the Member Area under OA Documents/Task Status Reports/Template PPT presentation*
- 5.1\* Task 55: Towards the Integration of Large SHC Systems into DHC Networks *Sabine Putz & Bärbel Epp (20 minutes plus 10 minute discussion)*

- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Werner Weiss (chair), Piero De Bonis, Bill Wong*

5.2\* Task 56: Building Integrated Solar Envelope Systems for HVAC and Lighting – *Roberto Fedrizzi (10 minutes plus 15 minute discussion)*

- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Giovanni Puglisi (chair), Kerstin Krüger, María José Jiménez*

5.3\* Task 58: Compact Thermal Energy Storage – *Wim van Helden (10 minutes plus 15 minute discussion)*

- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Werner Weiss (chair), Daniel van Rijn, Bill Wong*

LUNCH 12.30 – 1:30

5.4\* Task 59: Deep Renovation of Historic Towards Lowest Possible Energy Demand and CO2 Emission – *Alexandra Troi (10 minutes plus 15 minute discussion)*

- Participating ExCo approve Task Status Report and Mid-term Task Evaluation
- *Task Publication Review Committee: Giovanni Puglisi (chair), Marie Claesson, Bulent Yesilata, María José Jiménez*

5.5\* Task 60: PVT Systems – *Jean-Christophe Hadorn (10 minutes plus 15 minute discussion)*

- Participating ExCo approve Task Status Report and Mid-term Task Evaluation
- *Task Publication Review Committee: Elimar Frank (chair), Kerstin Krüger, Lex Bosselaar*

5.6\* Task 61: Integrated Solutions for Daylight and Electric Lighting: From Component to User Centered System Efficiency – *Jan de Boer (10 minutes plus 15 minute discussion)*

- Participating ExCo approve Task Status Report
- *Task Publication Review Committee: Kerstin Krüger (chair), Werner Weiss, Marie Claesson*

5.7\* Task 62: Solar Energy in Industrial Water and Wastewater Management – *Christoph Brunner (10 minutes plus 15 minute discussion)*

- Participating ExCo approve Task Status Report
- ExCo approve Task 49 Position Paper, which has been approved by the Task Publication Review Committee
- *Task Publication Review Committee: Werner Weiss (chair), Ken Guthrie, María José Jiménez*

COFFEE BREAK 3:15 – 3:30

3:30 6. FINAL MANAGEMENT REPORT

6.1\* Task 54: Price Reduction of Solar Thermal Systems – *Michael Köhl (20 minutes plus 20 minute discussion)*

- ExCo approve Final Management Report and Final Task Evaluation

- ExCo discuss status of Position Paper
- *Task Publication Review Committee: Kerstin Krüger (chair), He Tao, Werner Weiss*

4:10 7. SHC ACTIVITIES

7.1 SHC Information Center

7.1.1\* SHC Information Report – *Daniel Mugnier (5 minutes)*

7.1.2\* Solarthermalworld.org Report – *Bärbel Epp (10 minutes)*

- Status Report

7.1.3\* SHC Website Report – *Randy Martin (15 minutes)*

- Status Report

7.1.4\* Website/Communication Proposal – *Jean Christophe Hadorn & Richard Hall (30 minutes)*

- ExCo discuss proposals
- *Website Committee: Jean-Christophe Hadorn, Richard Hall, Daniel Mugnier, Bill Wong (and as needed Randy Martin, Bärbel Epp, Pam Murphy)*

*Information Center Committee: Daniel Mugnier (Chairman), Artur Bobovnický, Ken Guthrie, Richard Hall, Kerstin Krüger, Michaela Meir, He Tao, Randy Martin (website), Pam Murphy (secretariat), Bärbel Epp (solarthermalworld)*

5:30 End of Day 1

FRIDAY JUNE 7

9:00 8. FINANCIAL REPORT

8.1\* 2018 Financial Summary & Audit – *Daniel Mugnier*

- ExCo approve report – unanimous approval needed

8.2\* 2019 Budget Report – *Daniel Mugnier*

9:30 9. ADMINISTRATIVE REPORTS

9.1\* Chairman's Report – *Daniel Mugnier (30 minutes)*

9.2\* Implementing Agreement Report – *Daniel Mugnier (10 minutes)*

9.3\* SHC Secretariat Report – *Pam Murphy (5 minutes)*

9.4\* IEA Secretariat Report – *Hideki Kamitara (15 minutes)*

COFFEE BREAK 10:30 – 10:45

10:45 10. SHC CONFERENCE

10.1 SHC 2019 (November 4-7 in Santiago, Chile) and future conferences – *Daniel Mugnier & Jenny McIntosh (20 minutes and 20 minute discussion)*

- *2019 Conference Committee: Daniel Mugnier (chair), Ken Guthrie, Kerstin Krüger, Dave Renné He Tao, Bulent Yesilata, Pam Murphy*

- 10.2 SHC Solar Award 2019 – *Ken Guthrie (15 minutes)*
- *Award Committee: Ken Guthrie (chair), Daniel Mugnier, He Tao, Werner Weiss*

11:40 11. SHC ACTIVITIES (continued)

- 11.1 Solar Heat Worldwide – *Werner Weiss (15 minutes)*

- 11.2\* Solar Academy – *Werner Weiss (15 minutes)*

- Status Report
- *Solar Academy Committee: Werner Weiss (chair), Nigel Cotton, Ken Guthrie, Michael Kohl, Ashraf Kraidy, Daniel Mugnier, Pam Murphy, Dave Renné, He Tao, Bulent Yesilata*

- 11.3\* Trade Association Collaboration– *TBD (10 minutes)*

- ExCo vote to approve proposal
- *Trade Association Committee: Nigel Cotton (chair), Elimar Frank, Ken Guthrie, Daniel Mugnier, Werner Weiss, Bulent Yesilata, Bärbel Epp, Pam Murphy*

- 11.4 Building Coordination Group – *Kerstin Krüger (10 minutes)*

- 11.5 IEA Working Group on Cities and Communities – *Werner Weiss (10 minutes)*

- *WGCC Committee: Werner Weiss (liaison), Alessandra Scognamiglio, Maria Wall*

- 11.6 Collaboration with Other TCPs

- Heat Pump Technology TCP – *Daniel Mugnier (5 minutes)*
  - *Invitation to collaborate on proposed Advanced Cooling/Refrigeration Technologies Development Task*
- IEA TCP Universal meeting preparation – *Daniel Mugnier (15 minutes)*
  - *Participation in the IEA TCP Universal Meeting re new IEA policies*

LUNCH 1:00 – 2:00

1:50 12. BUDGET REPORT REVISITED

- 12.1 2019 Budget Report

- ExCo approve budget report

2:00 13. NEXT MEETINGS

- 13.1 2019 Meeting

- 86<sup>th</sup> meeting: November 8-9, Santiago, Chile (possible technical tour November 10)

- 13..2 2020 Meetings

- 87<sup>th</sup> meeting: South Africa offered to host – proposed dates 4-8 June
  - Day 1: Specialised course on Solar Drying (will apply for funding from the Solar Academy for Technical Assistance)
  - Day 2: Regional Day (all Soltrain partner countries to showcase what they are doing in Thermal Energy)
  - Day 3: SHC ExCo meeting & dinner in the
  - Day 4: SHC ExCo meeting
  - Day 5: Technical Tour (Wits and MTN)

- 88<sup>th</sup> meeting: Slovakia offered to host

*Countries in queue to host: Switzerland, Norway, France*

- 2:30    14. CLOSING
- 14.1 Any Other Business