



SOLAR HEATING & COOLING PROGRAMME
INTERNATIONAL ENERGY AGENCY

2023 Proposed Budget

Tomas Olejniczak
92nd ExCo Meeting, Cape Town, December 2022

Recommendations for the ExCo

1. Common Fund contributions remain the same for 2023.
 - Contracting Party: USD 8,800
 - Sponsor: USD 4,400
 - Limited Sponsor: USD 2,933
2. Contracting Parties agree to a 1 year (2023) pause of membership fees for the 6 GN-SEC Centres (CCREEE, EACREEE, ECREEE, RCREEE, SACREEE, SICREEE).
 - In 2024, Centres start paying the Sponsor membership fee or withdraw from the TCP.
 - Each Centre asked to agree to this proposal and commit to a minimum of 3 specific SHC activities (e.g., in-person participation at 1 ExCo meeting per year, participation in x Task, developing and presenting a Task Concept Paper, etc.).
 - Rationale
 - SHC TCP benefits from the geographically diverse groups in developing countries and their growing solar market.
 - GN-SEC members benefit from knowledge exchanges and participation in Tasks and other TCP activities.
 - UNIDO will no longer fund GN-SEC membership fees starting in 2023, and some Centres are still assessing how best to participate in the TCP and Tasks and identifying national experts.
 - GN-SECs could reallocate these funds to fund an expert in a Task, travel to ExCo Meetings, etc.
3. Approve Work Plans and Budgets for Bärbel Epp/solarthermalworld.org, Randy Martin/website, and Pam Murphy/SHC Secretariat.

Note: Budget approval and new expenditures/changes addressed in agenda item 10.2., Proposed 2023 Budget Revisited.

Items to Note

1. Proposed 2023 Budget

- **USD 233,009** budget is a decrease of \$30,131 from the 2022 Budget

2. Member Contributions

- Includes **all Contracting Parties, Sponsors - ISES and ECI**, and the **Limited Sponsor ergSol**
- It does **not include GN-SECs** (CCREEE, EACREEE, ECREEE, RCREEE, SACREEE, SICREEE)
- 3 members with **payments in arrears**
 - Italy (2019-2021), ECREEE (2019-2021), and RCREEE (2021-2022)

3. Changes to the Budget

- *Trade Association Meetings*. Omitted
- *OA Meetings*. Decreased from \$500 to \$300 (for snacks and drinks during OA meetings)
- *Task Brochures*. Decreased from \$5,000 to \$2,000 (\$1,000 per brochure instead of \$2,500). 2 brochures expected in 2023.
- *SHC Solar Award*: No budget. Next award planned for 2024.
- *Solar Decathlon Europe*: No budget. Next event in 2025.
- *EuroSun*: No budget. Next conference 2024.
- Contract Work
 - *Secretariat Budget*. Proposed 15-hour increase to 1,165 hours (or \$1,275). Based on 5-year average of 65 hours over budget.
 - *Website Maintenance Budget*. No proposed increase. The 2023 Work Plan and Budget are included with this report.
 - *Solarthermalworld.org Budget*. A decrease of \$3,756 is proposed. Budget changes include 25 news instead of 30. Includes new line item of \$2,500 to cover the devaluation of the Euro. It will only be used if needed.
 - *Solar Heat Worldwide Budget*. No proposed increase for the 2024 report.

IEA SOLAR HEATING & COOLING COMMON FUND
2023 Proposed Budget
(Currency is in US dollar)

FY 2023		
	2022 Budget	2023 Proposed Budget
REVENUE		
Membership	191,733	187,333
TOTAL INCOME	\$191,733	\$187,333
EXPENSES		
A. Travel to Represent TCP	\$12,000	\$10,000
B. SHC Secretariat		
Labor	97,750	99,025
Travel - 2 ExCo Meetings	6,500	6,500
Newsletter - layout/graphic design	2,000	2,200
Misc. - copying, postage	0	0
Total SHC Secretariat	\$106,250	\$107,725
C. Information		
Web site maintenance - Randy Martin	18,000	18,000
Solarthermalworld.org - Barbel Epp	23,740	19,984
Solar Heat Worldwide Report (1)	40,000	40,000
Task brochures	5,000	2,000
Communication activities	10,000	10,000
SHC Solar Award	7,600	0
Solar Decathlon Europe: next event 2025	2,500	0
Total Information	\$106,840	\$89,984
D. Solar Academy (2)	\$20,000	\$20,000
E. OA Meetings	\$500	\$300
F. Miscellaneous Programme Expenses		
Member recognition - plaques, etc.	400	400
Memberships (3)	1,950	2,000
Misc expenses - postage, copying	200	200
Total Misc. Programme Expenses	\$2,550	\$2,600
G. Common Fund Account (4)	\$4,500	\$4,000
H. SHC EuroSun Conference	\$10,000	\$0
TOTAL EXPENSES	\$262,640	\$234,609

NET (\$47,276)

Account Balance - Oct 31, 2022	157,477
Expected 2022 Income Nov-Dec	56,800
Projected 2022 Expenses Nov-Dec	(68,866)
Proposed 2023 Net Balance	(47,276)
BALANCE	\$98,135

- (1) ExCo approved increasing 2022 budget from \$35,000 to \$40,000 at June 2022 ExCo Meeting
(2) 4 webinars: \$8,000 for 2 time zones; 4 onsite trainings: \$12,000 (\$2,500-\$3,500/training)
(3) MailChimp, SurveyMonkey, Zoom, CrossRef (DOI registration)
(4) APVI charges AUD 4,000/year. In 2023 APVI will charge AUD 3,400 due to a AUD 600 account credit. Includes bank/wire fees.